

**AGENDA  
BOARD OF ALDERMAN  
REGULAR MEETING  
141 OSAGE EXECUTIVE CIRCLE  
BYRNES MILL, MO 63051  
FEBRUARY 17, 2016 - 7:00 P.M.**

- I. CALL TO ORDER**
  - A. PLEDGE OF ALLEGIANCE
  - B. ROLL CALL
  
- II. AMENDING/APPROVING THE AGENDA**
  
- III. AMENDING/APPROVING THE MINUTES OF:**
  - A. FEBRUARY 3, 2016
  
- IV. RECOGNITIONS AND PROCLAMATIONS**
  - THERE ARE NO RECOGNITIONS OR PROCLAMATIONS
  
- V. CITY AND SEWER DISTRICT WARRANTS/FINANCIAL REPORTS**
  
- VI. PUBLIC FORUM**
  
- VII. LEGISLATION – UNFINISHED BUSINESS**
  - NO UNFINISHED BUSINESS
  
- VIII. LEGISLATION – NEW**
  - NO NEW LEGISLATION
  
- IX. ADMINISTRATORS REPORT**
  
- X. DEPARTMENT HEAD REPORTS**
  
- XI. COMMISSION REPORTS**
  
- XII. OLD BUSINESS**
  
- XIII. NEW BUSINESS**
  - A. BUSINESS LICENSE REQUEST/BIG T STORAGE, JOSEPH LUCAS
  - B. SIGN PERMIT REQUEST/BIT T STORAGE, JOSEPH LUCAS
  
- XIV. MAYORS REPORT**

**XV. REQUEST FOR CLOSED SESSION**

ADJOURN TO CLOSED SESSION FOR PURPOSE OF CLOSED MEETING, CLOSED RECORD, CLOSED VOTE, PURSUANT TO RSMO 610.021 (1) LEGAL, (2) REAL ESTATE, (3) PERSONNEL

**XVI. ADJOURNMENT**

*The next regular Board of Aldermen Meeting will be held on March 2, 2016 at 7:00 p.m.*

**FOR HANDICAP ASSISTANCE PLEASE CONTACT CITY CLERK 48 HOURS IN ADVANCE AT 636.677.7727 X221.**

**PENDING ISSUES**

- CITY ORDINANCE ON GREEN TECHNOLOGY
- JEFFERSON MEMORIAL COMMUNITY FOUNDATION GRANT APPLICATION
- ENGINEERING BIDS FOR SEWER TREATMENT PLANT

**PUBLIC HEARING  
TO CONSIDER AMENDING PERMITTED USES OF THE CODE OF ORDINANCES  
RELATING TO ZONING REGULATIONS PERTAINING TO ACCESSORY BUILDING  
SIZES AND BACK SETBACKS  
141 OSAGE EXECUTIVE CIRCLE  
BYRNES MILL, MISSOURI 63051  
FEBRUARY 3, 2016 – 6:45 P.M.**

The Public Hearing was called to order at 6:45 p.m. A roll call of Board members showed the following present: Mayor Susan Gibson, Mary Scheble, Cindy Davies, Jim McBroom, Jerry Klipsch, Rob Kiczenski and Bob Prado. A quorum is present. Mayor Gibson presiding.

The purpose of Bill NO. 863-16 is to clarify the language pertaining to the size lots in Chapter 400, Section 400.120, G. 1, 2 and 3.

Alderman Prado discussed changing the side setbacks from ten (10') to five (5'). After discussion it was determined to vote on Ordinance 863-16 as written. Alderman Prado write a proposal for the change to setbacks.

The Public Hearing was adjourned at 7:00 pm.

**BOARD OF ALDERMEN  
REGULAR MEETING/DRAFT  
141 OSAGE EXECUTIVE CIRCLE  
BYRNES MILL, MO 63051  
FEBRUARY 3, 2016 – 7:00 P.M.**

The Board of Alderman meeting was called to order at 7:00 p.m. The following were present: Mayor Susan Gibson, Mary Scheble, Cindy Davies, Jim McBroom, Jerry Klipsch, Rob Kiczenski and Bob Prado. A quorum is present. Mayor Gibson presiding.

**Approval of Agenda**

Alderwoman Davies motioned to **approve the Agenda for February 3, 2016** as submitted, seconded by Alderman Kiczenski. A roll call vote showed all in favor.

Alderman Prado	aye	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**Approval of Minutes:**

Alderwoman Scheble motioned to **approve the Minutes dated January 20, 2016** as written, seconded by Alderwoman Davies. A roll call vote showed the following:

Alderman Prado	abstain	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**Recognitions and Proclamations**

There were no Recognitions or Proclamations

**CITY WARRANTS** were reviewed.

There was a discussion on the Recycle Center and cost to the City, along with the Recycle Grant that covers a portion of the cost for the service. Alderwoman Scheble requested the Warrants reflect a breakdown on the Recycle Center costs. Director Whitby reported the amount of people that are using the Recycle Center now per month is over 1200 citizens, compared to approximately 100 citizens in 1996.

Alderman McBroom motioned to **approve the City warrants dated February 2, 2016 in the amount of \$10,364.60** as submitted, seconded by Alderman Klipsch. A roll call vote showed the following:

Alderman Prado	aye	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**SEWER WARRANTS** were reviewed

Alderwoman Scheble motioned to **approve the sewer warrants dated February 2, 2016 in the amount of \$419.31** as submitted, seconded by Alderman Prado. A roll call vote showed the following:

Alderman Prado	aye	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**PAYROLL REPORTS** were reviewed.

**PUBLIC FORUM** portion of the meeting was opened. Resident Robert Brand, 3483 Walnut View addressed the Board with his concerns of the partial road collapse leading to Walnut Ridge Subdivision. Administrator Perney informed Mr. Brand that the road in question is not a Byrnes Mill road, it is a privately owned road. Director Whitby added, the owner of E&M Development had a meeting with all parties involved to resolve the repair of the road. Director Whitby will contact the owner of E&M Development to facilitate a conversation between all parties involved to remedy the situation. The public portion of the meeting was closed.

**LEGISLATION – Unfinished Business**

**BILL NO. 863-16** – The first reading on **Bill NO. 863.16** was on January 6, 2016. The Bill is to amend the zoning codes on outbuildings. Alderman McBroom motioned to read **Bill NO. 863-16** for a second time, seconded by Alderman Klipsch. A voice vote showed all in favor. Alderman McBroom read **Bill NO. 863-16** and **motioned to pass Bill NO. 863-16**, seconded by Alderman Klipsch. **Bill NO 863-16 an Ordinance Amending Title IV, Chapter 400; Section 400.120: Permitted Uses of the Code of Ordinances Relating To Zoning Regulations Pertaining to Accessory Building Sizes and Back Setbacks: G- One (1), Two (2), and Three (3)**

Roll call vote showed the following:

Alderman Prado	aye	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

***Bill NO. 863-16 was posted and available to public one (1) month prior to vote. Notification of public hearing to consider zoning change was posted in newspaper 15 days prior to hearing.***

**LEGISLATION – New**

No new Legislation

**ADMINISTRATORS REPORT**

**Administrator Perney** reported the following:

- Todd Streiler of Streiler Planning, LLC has completed the public engagement and reports are drafted, the report will be ready for the next Board meeting.
- Jefferson County Solid Waste approved a \$25,000.00 grant for Recycling, which covers payroll and partial hauling fees.
- Received two (2) bids for demolition of 3946 Southridge Trail. This property is a nuisance and safety hazard to the public. After discussion it was decided the cost of demolition is prohibitive in this year’s budget. Public Works will board the home for public safety, and the issue will be revisited for next budget year.
- The EPA resampled the lead remediation site at the City Park after the December flood. Results will be presented when complete. The EPA would like to present Phase II to the Board of Aldermen. A meeting will be scheduled, with a tentative date of March 2, 2016.
- Alderman Kiczenski discussed the need for trash cans at the park. It was decided trash cans will be placed by the boat ramp entrance, and by the trail exit.

**DEPARTMENT HEAD REPORTS**

**PUBLIC WORKS REPORT**

Director Whitby reported the following:

- Progress on the Wastewater Classes taken by employee Mike Timrek.

**CHIEF OF POLICE REPORT**

Chief Gary Dougherty reported the following:

- Officer Jason Dowdell has put in his resignation, with his last full time date being February 28, 2016. The department is looking for a replacement officer.
- The National Guard has completed cleanup in our City.
- The St. Louis Veterans Center will hold a second informational meeting at City Hall, February 25, 2016 at 6:00 p.m. The purpose of the meeting is to provide information on education and counseling for Veterans and their families.
- Bids have been received on the old police cars. Once the equipment has been installed on the new vehicle, the old cars will be sold.

**COMMISSION REPORTS**

There were no Commission Reports

**OLD BUSINESS**

**Sign Permit request for Hinton Healthcare by Dr. Paul Hinton** was approved at the January 20, 2016 meeting, with restriction that the sign cannot be illuminated between the hours of 10:00 p.m. and 6:00 a.m. The current Ordinance states 11:00 pm. Alderman McBroom motioned to accept the sign permit request by Dr. Paul Hinton and illumination until 11:00 p.m., in accordance to our Ordinance, seconded by Alderman Klipsch. A roll call vote showed the following:

Alderman Prado	aye	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**NEW BUSINESS**

**Boundary Line Adjustment request by Bill Williams Construction** was addressed. Planning and Zoning Commission voted on January 21, 2016 to make a recommendation to approve the request, as it conforms to all City Codes. Alderwoman Scheble motioned to accept the Boundary Line Adjustment request by Bill Williams for Echo Lake, seconded by Alderwoman Davies. A roll call vote showed the following:

Alderman Prado	aye	Alderman Klipsch	aye
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Alderman Prado aye  
Alderman Kiczenski aye

Alderman Klipsch aye  
Alderman Davies aye

**Park Pavilion Permit Request** by Amanda Mitchell was addressed. Alderwoman Scheble motioned to approve the Pavilion Permit and authorize alcohol for Amanda Mitchell as requested, seconded by Alderwoman Davies. A roll call vote showed the following:

Alderman Prado aye  
Alderman Kiczenski aye  
Alderman Klipsch aye

Alderman Klipsch aye  
Alderman Davies aye  
Alderman Kiczenski aye

**Veterans Administration (VA) Center**

Chief Gary Dougherty hosted a presentation by the Veterans Administration (VA) Outreach Center on January 21, 2016. The VA would like to establish an outreach center in Jefferson County. There was a discussion on feasible locations this could take place.

**MAYORS REPORT**

Mayor Gibson encouraged all to attend the Rotary Club of High Ridge St. Patrick’s event in March.

**Adjourn to closed session**

Alderman McBroom motioned to **adjourn to closed session for purpose of closed meeting, closed record, closed vote, pursuant to RSMO 610.021 (1) Legal, (2) Real Estate, (3) Personnel**, seconded by Alderman Kiczenski. A voice vote showed all in favor.

**Adjourn**

Alderman McBroom motioned to **adjourn the meeting**, seconded by Alderman Klipsch. The meeting was adjourned at approximately 8:32 p.m. A roll call vote showed the following:

Alderman Prado aye  
Alderman Kiczenski aye  
Alderman Klipsch aye

Alderman Klipsch aye  
Alderman Davies aye  
Alderman Kiczenski aye

The next regular meeting of the Board of Alderman will be February 17, 2016 at 7:00 p.m. There will be a workshop prior to meeting on the Comprehensive Plan at 6:00 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**Attest:**

\_\_\_\_\_  
**Jim McBroom Presiding Officer of  
The Board of Aldermen**

\_\_\_\_\_  
**Mayor Susan Gibson**

\_\_\_\_\_  
**Deborah LaVenture, City Clerk**