

**REGULAR MEETING  
BOARD OF ALDERMEN  
141 OSAGE EXECUTIVE CIRCLE  
CITY OF BYRNES MILL, MO 63051  
APRIL 20, 2016**

The meeting was called to order at 7:00 p.m. Roll call showed the following are present: Mayor Susan Gibson, Mary Scheble, Cindy Davies, Jim McBroom, Jerry Klipsch, and Rob Kiczenski. Bob Prado excused. A quorum is present, Mayor Susan Gibson Presiding.

**Approval of Agenda**

Alderman McBroom motioned to **approve the agenda as written**, seconded by Alderman Klipsch. A roll call vote showed all in favor:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**Approval of Minutes**

Alderwoman Scheble motioned to **approve the Minutes dated April 6, 2016**, as submitted, seconded by Alderwoman Davies. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**Approval of City Warrants**

City Warrants were reviewed. Alderman McBroom made a motion to approve the City Warrants in the amount of \$14,227.26 dated April 19, 2016, seconded by Alderman Klipsch. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**Approval of Sewer Warrants**

Sewer Warrants were reviewed. Director Whitby reported, as a result of the flood in December 2015, two by pass pumps were destroyed and a rental pump is currently being used until our new pumps are installed. The fee for monthly rental is \$5000.00. The cost to replace the pumps are \$15,000.00 each, which will be reflected in upcoming Sewer Warrants. Alderwoman Scheble made a motion to approve the Sewer Warrants in the amount of \$1,518.68 dated April 19, 2016, seconded by Alderman McBroom. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**Public Forum**

The Public forum portion of the meeting was opened. Mr. Brand of Walnut Ridge Subdivision expressed concerns about the safety of the new bridge that was installed after the December flood, as there are no guard rails, and that is a stop for the school bus. After discussion, Administrator Perney will send a letter to all parties involved in the repair to try to rectify the situation. The Public forum portion of the meeting was closed.

**Legislation – Unfinished Business**

No unfinished business.

**Certified Election Results**

**ADJOURN SINE DIE** Alderwoman Scheble motioned to Adjourn Sine Die, seconded by Alderwoman Davies. A roll call vote showed all in favor.

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**OATH OF OFFICE ADMINISTERED** City Clerk Debbie LaVenture administered the Oath of Office to newly elected Board of Aldermen Jim McBroom, Cynthia Davies, and Rob Kiczenski.

**RECONVENE** Alderwoman Davies motioned to reconvene the meeting, seconded by Alderwoman Scheble. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**LEGISLATION – NEW**

**RESOLUTION NO. 323-16** Alderwoman Davies motioned to read Resolution NO. 323-16, seconded by Alderwoman Scheble. A voice vote showed all in favor and Alderwoman Davies read Resolution NO. 323-16. Alderwoman Scheble motioned to approve Resolution NO. 323-16 for the Towing Contract between Highway 30 Towing and The City of Byrnes Mill. Resolution NO. 323.16 a Resolution of The City of Byrnes Mill, Missouri, authorizing The City Administrator to enter into and execute an agreement with Highway 30 Towing to provide Towing and Storage Services. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

***RESOLUTION NO. 323-16 was posted and available to the public 24 hours prior to the meeting.***

**Administrator’s Report**

**Administrator Perney’s Report:**

1. **Comprehensive Plan** – Todd Streiler is finalizing the Critical Issues report and working on the Goals, Objectives and Implementation Strategies and wanted to know if we were ready to schedule a meeting with the Steering Committee to review the Vision, Goals & Objectives Chapter. Todd has confirmed his availability for May 11 at 6:30 p.m. for a committee meeting to present his reports.

2. **City-wide Clean-Up** – is the last Saturday in April (April 30<sup>th</sup>). Volunteers to be at the recycle center at 8 a.m.
3. **Grant/Grant Worksheet** – A copy of the updated grant worksheet was worked on at the last P&Z meeting. After reviewing the revised matrix, please send any changes to Administrator Perney before next workshop. A grant workshop is scheduled for 6:00pm on Wednesday May 4, 2016. Clarification was given by Diana Sullivan to the Board on question that were asked at the last grant workshop.
4. **Budget** – I have started the budget process. I will be meeting with department heads in the next week to start getting needs and wish lists prioritized. I would like to have a budget workshop on May 25 and June 8. Thursday, May 26<sup>th</sup> at 6 p.m. and June 8 at 6:30 p.m. were the chosen dates for the workshops
5. **National Police Week is May 15<sup>th</sup> – 21<sup>st</sup>** - Does the City want to have a BBQ for our Police and their families again this year? Sunday, May 22, at 1:00 p.m. at the City pavilion, was the chosen date and time for the Police Appreciation BBQ.

**Public Works Director Anthony Whitby**

Director Whitby had nothing further to report.

**Police Report**

**Chief Dougherty** discussed the benefits of the City joining the Jefferson County/Municipal Enforcement Drug Task Force. It was the consensus of the Board for the Chief to move forward on an agreement with the Drug Task Force.

**Old Business**

- A. **Door to Door Soliciting** was omitted from the new Code Book in error. Attorney Sweeney drafted a new Ordinance for the Board to review, with some changes. If you have any further changes, please notify Administrator Perney. Attorney Sweeney will need to review the final draft.
- B. **Building Permit Fees** were reviewed in the workshop prior to regular Board meeting. Alderwoman Scheble motioned to call for a public hearing to consider amending and implementing our current building permit fees on May 18, 2016 at 6:45 pm., seconded by Alderman McBroom. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	aye	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

**NEW BUSINESS**

- A. Alderwoman Scheble motioned to **appoint Jim McBroom as Acting President of the Board of Aldermen for the year 2016-2017**, seconded by Alderman Kiczenski. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
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Alderwoman Scheble aye

Alderwoman Davies aye

Alderman McBroom aye

Alderman Kiczenski aye

**Alderman McBroom accepted.**

- B. SOLID WASTE COLLECTION SERVICES** before a letter can be mailed to the current solid waste haulers notifying them of the City's intent to contract with one hauler, a Resolution will need to be passed. This does not mean we have to, only that we are exploring the possibility of using one hauler for all residential and businesses within our city. A Resolution will be on the Agenda for the next meeting.

**Mayors Report**

Mayor Gibson had nothing further to report

**Adjournment**

Alderwoman Scheble motioned to adjourn the meeting, seconded by Alderman McBroom. A roll call vote showed all in favor.

Alderman Prado excused

Alderman Klipsch aye

Alderwoman Scheble aye

Alderwoman Davies aye

Alderman McBroom aye

Alderman Kiczenski aye

The meeting was adjourned at approximately 8:08 p.m.

There will be a grant workshop at 6:00 p.m. on May 4, 2016, followed by a Board of Alderman meeting.

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Jim McBroom Presiding Officer of the  
Board of Aldermen

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Susan Gibson, Mayor

Respectfully submitted,

\_\_\_\_\_  
Date \_\_\_\_\_  
Deborah LaVenture, City Clerk