

**REGULAR MEETING
BOARD OF ALDERMEN
141 OSAGE EXECUTIVE CIRCLE
CITY OF BYRNES MILL, MO 63051
MAY 18, 2016**

The meeting was called to order at 7:00 p.m. Roll call showed the following are present: Mayor Susan Gibson, Cindy Davies, Jim McBroom, Jerry Klipsch, and Rob Kiczenski. Bob Prado and Mary Scheble excused. A quorum is present, Mayor Susan Gibson Presiding.

Approval of Agenda

Alderman McBroom motioned to amend the agenda as follows:

Move item 13. C and E before Public Forum, V. C and E, and add Resolution NO. 326-16 to Resolutions, seconded by Alderwoman Davies. Alderman McBroom motioned to approve the agenda as amended, seconded by Alderman Klipsch. A roll call vote showed all in favor.

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	excused	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

Approval of Minutes

Alderwoman Davies motioned to **approve the Minutes dated May 4, 2016**, as submitted, seconded by Alderman Klipsch. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	excused	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

Proclamation

Mayor Gibson read the Proclamation for 2016 National Police Week, May 15th – 24th, and presented it to Chief Dougherty.

Approval of City Warrants

City Warrants were reviewed. Alderman McBroom made a motion to approve the City Warrants in the amount of \$20,833.44 dated May 17, 2016, seconded by Alderman Klipsch. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	excused	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

Approval of Sewer Warrants

Sewer Warrants were reviewed. Alderman McBroom made a motion to approve the Sewer Warrants in the amount of \$12,109.29 dated May 17, 2016, seconded by Alderman Klipsch. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
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Alderman Prado	excused	Alderman Klipsch	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

Financial Reports were reviewed.

Alderman McBroom motioned to revise the minutes to show votes as he was present at the May 4, 2016 meeting. A voice vote showed all in favor.

Alderman Prado	excused	Alderman Klipsch	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

Alderman McBroom motioned to **accept the minutes as revised for May 4, 2016**, seconded by Alderman Klipsch. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

Sign Permit Request for McDonald’s by Joe Phillips of Piro’s Signs was addressed. Planning and Zoning made recommendation to the Board of Alderman to approve the request, as it meets all City Codes. After discussion, Alderman McBroom motioned to approve the request for McDonalds Sign Permit as requested, seconded by Alderman Klipsch. A voice vote showed all in favor.

Alderman Prado	excused	Alderman Klipsch	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

Business License Request by William Green, Attorney was addressed. After discussion, Alderman McBroom motioned to approve the request for The Green Law Firm as requested, seconded by Alderman Klipsch. A voice vote showed all in favor.

Alderman Prado	excused	Alderman Klipsch	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

Public Forum

The Public Forum portion of the meeting was opened. Diana Sullivan of Planning and Zoning Commission updated the Board about the Jefferson Memorial Grant. She inquired on who performs the maintenance of the City’s current website, and if there would be a more efficient way. After discussion, the Public Forum portion of the meeting was closed.

Legislation – Unfinished Business

No unfinished business.

Legislation – New

Resolution NO. 326-16 Alderman Kiczenski motioned to read Resolution NO. 326-16, seconded by Alderman Klipsch. A voice vote showed all in favor. Alderman Kiczenski read Resolution NO. 326-16. Alderman McBroom motioned to pass Resolution 326-16, seconded Alderman Klipsch. Resolution NO. 326-16. A Resolution of the City of Byrnes Mill, Missouri, authorizing the Mayor to enter into and

execute an agreement with Jefferson County/Municipal Enforcement Group Multi-Jurisdictional Drug Task Enforcement. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	excused	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

City Administrator's Report

1. **Comprehensive Plan** - A steering committee meeting was held on May 11, 2016 at 6:30 p.m. We received the completed Chapter 2 – Critical Issues and the Land Use Map. In addition, we received the Outline for Chapter 3 – Vision, Goals and objectives. We should receive the entire Chapter 3 soon.
2. **Budget** – The budget process has been started. Administrator Perney, Director Whitby and Chief Dougherty have met, and have just about formulated the draft of the budget for Board review. We have a scheduled Board budget meeting for Thursday, May 26th at 6 p.m. and June 8 at 6:30 p.m.
3. **National Police Week is May 15th – 21st** – We had the Police Appreciation BBQ this past Monday, May 16th. Thanks everyone for your help by bringing food and attending the BBQ.

Public Works Report

Director Whitby had no report as he was excused from the meeting.

Police Report

Chief Dougherty thanked the Board for the Police Appreciation BBQ this past Monday, May 16, 2016.

Old Business

- A. Door to Door Soliciting** was discussed. The Planning and Zoning Committee reviewed the Ordinance draft and report their finding and recommendation to the Board of Aldermen. After discussion, it was determined if approved, the solicitor's permits will be issued for a three (3) month period.
- B.** The public hearing to consider amending and implementing the current **Building Permit Fees** will be held on June 1, 2016 at 6:45 pm.
- C.** The results of the matrix on the Jefferson Memorial Grant was discussed. After a lengthy discussion, Alderwoman Davies motioned to table the discussion until the next meeting, seconded by Alderman Klipsch. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	excused	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

NEW BUSINESS

A. Pavilion permit request by Natalie and Ronnie Calhoun was reviewed. Alderwoman Davies motioned to approve the Pavilion Permit request as submitted, seconded by Alderman Kiczenski. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	excused	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

B. Pyrotechnic Display Permit request by Craig Morris of Lake Montowese was reviewed. Alderman Klipsch motioned to approve the Pyrotechnic Display Permit as requested, seconded by Alderman McBroom. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	excused	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

D. Lighting Permit Request by Gary Strieder of Spring Hills Presbyterian Church was reviewed. Alderman McBroom motioned to accept the Lighting Permit as requested, seconded by Alderman Klipsch. A roll call vote showed the following:

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	excused	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

Mayors Report

Mayor Gibson thanked Board Members and the Staff for the wonderful job they did on the Police BBQ for National Police Week.

Adjournment

Alderman McBroom motioned to adjourn the meeting, seconded by Alderman Klipsch. A roll call vote showed all in favor.

Alderman Prado	excused	Alderman Klipsch	aye
Alderwoman Scheble	excused	Alderwoman Davies	aye
Alderman McBroom	aye	Alderman Kiczenski	aye

The meeting was adjourned at approximately 9:10 p.m.

There next Board of Alderman meeting will be held June 1, 2016. A Public Hearing to consider amending the Building Permit Fee's at 6:45 p.m.

Jim McBroom Presiding Officer of the
Board of Aldermen

Susan Gibson

Susan Gibson Mayor

Respectfully submitted,

Deborah LaVenture

Deborah LaVenture, City Clerk

Date

6/1/16