

**BOARD OF ALDERMEN  
REGULAR MEETING  
141 OSAGE EXECUTIVE CIRCLE  
BYRNES MILL, MO 63051  
September 7, 2016 - 7:00 P.M.**

The meeting was called to order at 7:00 p.m. A Roll call of Board members showed the following present: Bob Prado, Mary Scheble, Cindy Davies, Jim McBroom, and Rob Kiczenski. Jerry Klipsch excused. A quorum is present. Mayor Susan Gibson presiding.

Approval of Agenda

Alderman Kiczenski motioned to amend the Agenda for August 17, 2016 as follows:

On page 2, after XVI. Adjournment, **add:** There will be a **Fall Festival Workshop**, and Public Hearing held to consider the Tax Levy for 2016 on September 21, 2016 at 6:00 p.m. with regular Board of Alderman meeting to follow at 7:00 p.m., and under Upcoming Meetings and Events - add **Fall Festival Workshop** to September 21, 2016

Alderman McBroom motioned to approve the **Agenda for August 17, 2016 as modified**, seconded by Alderman Kiczenski. A roll call vote showed all in favor.

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

**Motion Carried**

Approval of Minutes:

Alderman McBroom motioned to **approve the Minutes dated August 3, 2016** as submitted, seconded by Alderwoman Scheble. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

**Motion Carried**

Recognitions and Proclamations

There were no Recognitions or Proclamations.

City Warrants

City Warrants were reviewed. Alderwoman Scheble motioned to **approve the City Warrants dated September 6, 2016** as submitted for \$14,001.64, seconded by Alderwoman Davies. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

**Sewer Warrants**

The Sewer Warrants were reviewed. Alderwoman Scheble motioned **to approve the Sewer Warrants dated September 6, 2016** in the amount of \$10,476.36 as submitted, seconded by Alderwoman Davies. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

**Motion Carried**

**Public Forum**

The public portion of the meeting was opened. There were no comments from the Public. The Public portion of the meeting was closed.

**LEGISLATION – Unfinished Business**

There was no unfinished business.

**LEGISLATION – New**

**Bill NO. 868-16** - was introduced. After discussion, Alderman Prado motioned to set a Public Hearing on September 21, 2016 to set the Tax Rate for 2016 at 6:45 p.m., seconded by Alderman Kiczenski. A roll call showed all in favor:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

**Motion Carried**

***Bill NO 868-16 was posted and available to the public 24 hours prior to meeting***

**RESOLUTION NO. 332-16** was discussed. Alderman McBroom motioned to read **Resolution NO. 332-16**, seconded by Alderwoman Scheble. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

Alderman McBroom read **Resolution NO. 332-16** and motioned to accept the bid with N. B. West Contracting Company, seconded by Alderwoman Scheble. Resolution **NO. 332-16** – A Resolution authorizing the City Administrator of The City of Byrnes Mill, Missouri, to enter into a contract with N. B. West Contracting Company for Chip and Seal, and Milling Project.

A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

**Motion Carried**

***Resolution NO. 332-16 was posted and available to the public 24 hours prior to meeting***

## **DEPARTMENT HEAD REPORTS**

### **Administrators Report**

**Administrator Perney reported the following:**

**Comprehensive Plan** – Todd Streiler will have the revised updated plan completed this Friday. When received, the updated plan will be e-mailed for your review. We will then need to schedule the next meeting with Todd Streiler.

**Lead Remediation in the Park – Phase 2** - The “**Caution- Soil (May) Contain Lead**” signs have been placed in the park.

**Fall Festival** – Fall Festival is Saturday, October 1<sup>st</sup> from 10:00 a.m. to 5:00 p.m. The committee will meet prior to the next meeting at 6:00 p.m.

**Silverstone Picnic** – The Silverstone Home Owners Association has invited the employees of the City to attend their annual picnic being held on October 22<sup>nd</sup>, from 12:00 to 5:00 p.m. at the pavilion in the City Park.

**Roads** – Culverts, standards, and cost to maintain roads were discussed. Director Whitby will create a report showing mileage on roads as well as cost to maintain.

### **Public Works**

**Director Whitby reported the following:**

**Repairs** will begin on the following roads: Laura’s Court, Lake Montowese, Gravois Road, Franks Road, and Franks Court.

**Broken Window** - Repair will be made to broken window in restroom at park.

**Gravel in lower parking lot at park** - Still waiting to hear from FEMA regarding gravel from flood.

**Tree removal** - Alderman Kiczenski commended Mike Timreck and Aaron Dillard from Public Works Department on the tree removed at the park.

**Signs** – Lower Byrnes Mill Road signs have been ordered.

**Septic Inspections** – have been ordered for Tim Bane on Southridge Trail and 6302 Upper Byrnes Mill Road.

**Cleaning of Culverts** – There was a discussion on cleaning culverts and who is responsible to clean them. The culvert at Upper Byrnes Mill Rd. and Narragansett will be cleaned by Public Works next week.

### **Police Chief’s Report**

**Chief Gary Dougherty reported the following:**

**Personnel Change** – Officer Sean Hendel has put in his notice of resignation with the City, and Officer Jason Dowdell has returned as full time Officer.

**IRS Scam** – If you receive a call from someone claiming to be from the IRS, it is a scam. The IRS will never call.

**Driving While Intoxicated (DWI) Checkpoint** – was conducted on Saturday, 9/3/16.

**COMMISSION REPORTS**

There were no Commission Reports

**OLD BUSINESS**

**Jefferson County Memorial Grant** – Diana Sullivan updated progress on the grant.

**NEW BUSINESS**

There was no New Business.

**MAYORS REPORT**

**Mayor Gibson** updated the Board on Fall Festival vendors that will attend, and events to be held during the festival on October 1, from 10:00 a.m. – 5:00 p.m. at the City Park.

**Alderman Kiczenski** reported that the Clean Stream date was changed due to this Saturday, September 10, 2016, 8:00 p.m., beginning at Rockford Beach.

**ADJOURN**

Alderman McBroom motioned to adjourn the meeting, seconded by Alderman Kiczenski. A roll call vote showed the following:

Alderman Prado	aye	Alderman Davies	aye
Alderman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

**Motion Carried**

The meeting was adjourned at approximately 9:00 p.m.

There will be a workshop at 6:00 p.m. for Fall Festival planning, Public Hearing for 2016 Tax Levy, and regular Board of Alderman meeting at 7:00 p.m. on September 21, 2016.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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**Jim McBroom Presiding Officer of  
The Board of Aldermen**

**Attest:** \_\_\_\_\_

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**Susan Gibson Mayor**