

**BOARD OF ALDERMEN
REGULAR MEETING
141 OSAGE EXECUTIVE CIRCLE
BYRNES MILL, MO 63051
SEPTEMBER 21, 2016 - 7:00 P.M.**

The meeting was called to order at 7:00 p.m. A Roll call of Board members showed the following present: Mayor Susan Gibson, Bob Prado, Mary Scheble, Cindy Davies, Jim McBroom, and Rob Kiczenski. Jerry Klipsch excused. A quorum is present. Mayor Gibson presiding.

Approval of Agenda

Alderman McBroom motioned to amend the agenda as follows: ***move items 12. B. and 13. C. under Public Forum, VI. A. and B.,*** seconded by Alderman Kiczenski. A voice vote showed all in favor.

Alderwoman Scheble motioned to approve the agenda as amended for September 21, 2016, seconded by Alderwoman Davies. A roll call vote showed all in favor.

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

Motion Carried

Approval of Minutes:

Alderwoman Scheble motioned to amend the minutes as follows: page 4 last sentence under Mayors Report, add: Alderman Kiczenski reported that the Clean Stream date was changed to this Saturday, September 10, 2016, at 8:00 p.m., beginning ***at Rockford Beach*** seconded by Alderman Kiczenski. A voice vote showed all in favor.

Alderwoman Scheble motioned to **approve the Minutes dated September 7, 2016** as submitted, seconded by Alderman McBroom. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

Motion Carried

City Warrants

City Warrants were reviewed. Alderwoman Scheble motioned to **approve the City Warrants dated September 20, 2016** as submitted for \$19,364.91, seconded by Alderwoman Davies. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

Motion Carried

Sewer Warrants

The Sewer Warrants were reviewed. Alderman McBroom motioned to approve the Sewer Warrants dated September 20, 2016 in the amount of \$218,173.13 as submitted, seconded by Alderwoman Davies. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

Motion Carried

Financial Reports were reviewed.

Public Forum portion of the meeting was opened. Diana Sullivan inquired what was discussed during the Public Hearing to consider the 2016 Tax Rate. Administrator Perney discussed what justifies a tax waiver through Jefferson County. **The following is what justifies a tax waiver (statement of non-assessment).** A tax waiver is a statement of non-assessment, also called a tax waiver, indicates a specific person, business or corporation does not owe any personal property taxes for a specified tax year. A tax waiver is only used to license a vehicle. You may be entitled to a waiver if you are one of the following:

- A new resident to the state.
- This is the first vehicle you have ever owned, or have had titled in your name.
- You did not own any personal property on January 1st of the prior year.
- You are military and your home of record is not Missouri.
- You lease a vehicle, and the leasing company has paid the personal property tax on that vehicle.

The Public portion of the meeting was closed.

B. Tim Bane of Southridge Trails Drive inquired about the status of his temporary occupancy permit. Mr. Bane received a copy of the failed State Inspection on his water and septic. Mr. Bane stated he had a water inspection approximately three years ago, and it passed. After discussion on the City's report findings, Alderwoman Scheble motioned to deny a temporary occupancy permit due to a recently failed septic and water tests, seconded by Alderman McBroom. A roll call vote showed the following:

Alderman Prado	nay	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

Motion Carried

Alderman Kiczenski stated the Board would like to see another water report.

C. Green Law Sign request was addressed. Anne Walters, Chairman of Planning and Zoning made the recommendation to approve the request, as the signs conform to the City Ordinances. Affordable Signs Stl discussed lighting above the front door of building that will shine on the sign roof sign. Chairman Walters stated the review from Planning and Zoning did not include the 2 spotlights that were being

discussed above the door. After discussion, Alderman McBroom motioned to approve the sign permit request as submitted from Green Law Firm, seconded by Alderman Kiczenski. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

Motion Carried

LEGISLATION – Unfinished Business

BILL NO. 868-16 Alderwoman Scheble motioned to read **Bill NO. 868-16**, seconded by Alderman McBroom. A voice vote showed all in favor. Alderwoman Scheble read **Bill NO. 868-16** and motioned to read a second time, seconded by Alderman McBroom. A voice vote showed all in favor. Alderwoman Scheble read **Bill NO. 868-16** a second time and motioned to accept **Bill NO. 868-16**, seconded by Alderman McBroom. An Ordinance Fixing the Annual Rate for Tax Levy. A roll call showed all in favor:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

Motion Carried

LEGISLATION – New

There was no New Legislation

DEPARTMENT HEAD REPORTS

ADMINISTRATORS REPORT

Administrator Perney reported the following:

Comprehensive Plan – We have the revised comprehensive plan and it has been distributed to everyone for review. A tentative meeting date was set for October 26th with Todd Streiler.

Lead Remediation in the Park – Phase 2 – Preston Law with EPA called today. He said the Army Corp of Engineers have completed the plans for “Phase 2” and they would like to give presentation at October, 19, 2016 Board meeting. The presentation will be made during the regular meeting.

Fall Festival – Fall Festival is Saturday, October 1st. Final committee met prior to the Board Meeting (September 21st) at 6:00 p.m.

Silverstone Picnic – The Silverstone Home Owners Association has invited the City to attend their picnic being held on October 22, from 12-5 pm, at the pavilion in the City Park.

Signs for Municipal Complex – Signature Signs & Graphics gave a bid on the signs for the Byrnes Mill Municipal Complex. The amount came to \$5, 247.65. This has not been budgeted for this year. How would the Board like to proceed? It was decided to proceed as follows: for lettering on the City Hall building, lettering on the front door, and ADA signs for restrooms, and also to receive another bid.

POLICE CHIEF'S REPORT

Chief Gary Dougherty reported the following:

IRS phone scam - The IRS will never call on the phone. If you receive a call it is a scam. Do not give any personal information to them.

Thefts in County - There have been a lot of thefts in the County – reminder to never leave valuables in your car, and keep your garage doors closed.

Maintenance to police vehicles - The police vehicles have recently incurred a lot of expenses for maintenance.

International Police Chief's Conference - is next month.

Crisis Intervention Training (CIT) – two officers will attend CIT at Jefferson College in Arnold. This training is open to the public.

Suicide Prevention - The Chief attended a class at Mercy Jefferson Hospital.

A DWI check point will be held on September 30th on Highway W.

PUBLIC WORKS

Director Tony Whitby reported the following:

Health Ordinance Violation - located at 3536 Narragansett was discussed. City Clerk LaVenture will research procedures to do a special tax assessment on the property after abatement of violation versus a lien on property.

6302 Upper Byrnes Mill Road has been condemned.

There has been a storm sewer pipe problem in Olde Mill Subdivision. Olde Mill Estate Homeowner Association is responsible for repairs.

The s curve on Lower Byrnes Mill Road is in need of repair. Two bids were received to repair the problem. After discussion of the bids, it was the consensus of the Board to proceed with surveys for the repair.

The Chip and Seal Repairs will be postponed until warmer temperatures next year. The 2017-18 repairs will be made at the same time.

Walnut Ridge Pump Station – the add a phase has been repaired.

Walgreens Lift Station on Hunter Lane – the casing is in need to be rebuilt or replaced.

COMMISSION REPORTS

Jefferson Memorial Grant

Diana Sullivan stated she has not heard anything on the grant applied for. Administrator Perney will research a grant for automated external defibrillators (AED's)

Old Business

There was no Old Business.

New Business

Ordinance NO. 653-07/B. J. Coleman agreement was discussed. Administrator Perney will inquire with City Attorney Bob Sweeney to see if the City can rescind the agreement.

Park Pavilion Permit Request by Sara Hill was reviewed. Alderwoman Scheble motioned to approve the permit request as submitted, seconded by Alderwoman Davies. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

Mayors Report

Mayor Gibson had nothing further to report, as it was previously discussed.

Alderman McBroom motioned to adjourn the regular meeting to closed session for purpose of closed meeting, closed record, closed vote pursuant to RSMo 610.021 (1) Legal, (2) Real Estate, (3) Personnel seconded by Alderman Kiczenski. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

The meeting was adjourned at approximately 9:15 p.m. A roll call vote showed the following:

Alderman Prado	aye	Alderwoman Davies	aye
Alderwoman Scheble	aye	Alderman McBroom	aye
Alderman Klipsch	excused	Alderman Kiczenski	aye

The next regular meeting of the Board of Alderman will be held on October 5, 2016 at 7:00 p.m.

Approved this _____ day of _____, 2016.

**Jim McBroom Presiding Officer of
The Board of Aldermen**

Susan Gibson, Mayor

Attest:

Deborah LaVenture, City Clerk