

**PLANNING AND ZONING
REGULAR MEETING
141 OSAGE EXECUTIVE CIRCLE
CITY OF BYRNES, MILL, MISSOURI
May 9, 2016 6:30 P.M.**

The meeting was called to order at 6:30 p.m. A Roll call of Board members showed the following present: Mary Mantoan, Alderwoman Cindy Davies, Dianna Sullivan, and Anne Walters. Richard Ross, Rick Schweppe, Larry Hedrick, Tim Hill excused. Larry Prado and Lisa Hosey absent. A quorum is present. Chairwoman Walters presiding.

APPROVAL OF AGENDA

Mary Mantoan motioned to move ***New Business A., B., and C., to III. Approval of Minutes Items B., C., and D.,*** seconded by Alderwoman Davies. A voice vote showed all in favor. Mary Mantoan motioned to **approve the Agenda for May 9, 2016** as amended, seconded by Alderwoman Davies. A voice vote showed the following:

Mary Mantoan	aye	Alderwoman Davies	aye
Larry Prado	absent	Rick Schweppe	excused
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	excused	Richard Ross	excused
Diana Sullivan	aye	Tim Hill	excused

Motion Carried

APPROVAL OF MINUTES

Mary Mantoan motioned to **approve the Minutes dated March 14, 2016** as submitted, seconded by Alderwoman Davies. A roll call vote showed the following:

Mary Mantoan	aye	Alderwoman Davies	aye
Larry Prado	absent	Rick Schweppe	excused
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	excused	Richard Ross	excused
Diana Sullivan	abstain	Tim Hill	excused

Motion Carried

SIGN PERMIT REQUEST FOR MCDONALD'S by Joe Phillips of Piro's Signs was reviewed. After discussion, Mary Mantoan motioned to approve the sign permit for McDonald's as submitted, seconded by Alderwoman Davies. A roll call vote showed the following:

Mary Mantoan	aye	Alderwoman Davies	aye
Larry Prado	absent	Rick Schweppe	excused
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	excused	Richard Ross	excused

Diana Sullivan abstain Tim Hill excused
Motion Carried

ILLUMINATION OF SPRING HILLS PRESBYTERIAN CHURCH SIGN REQUEST was reviewed. Dianna Sullivan inquired if the Church Bulletin/Directional Sign located on the hill, before the church entrance, conformed to the City Sign Ordinance.

Larry Prado joined the meeting at 7:05 p.m.

After discussion, City Clerk LaVenture will have Director Whitby measure sign to see if it conforms, or is in violation of Sign Ordinance.

After review of the Spring Hills Presbyterian Church request to illuminate their sign at the entrance, Alderwoman Davies motioned to approve the sign permit as submitted, seconded by Mary Mantoan. A roll call vote showed the following:

Mary Mantoan	aye	Alderwoman Davies	aye
Larry Prado	aye	Rick Schweppe	excused
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	excused	Richard Ross	excused
Diana Sullivan	abstain	Tim Hill	excused

DOOR TO DOOR SOLICITING/BUSINESS LICENSE ORDINANCE

The Board of Aldermen requested Planning and Zoning review of the draft Ordinance for Door to Door Soliciting. After review, it was the consensus of the Planning and Zoning Commission to recommend to the Board of Aldermen that Ice Cream Vendor's be exempt from the Door To Door Ordinance, and to amend the current Business License Ordinance, to include Ice Cream Vendors. Alderwoman Davies motioned to approve the sign permit as submitted, seconded by Mary Mantoan. A roll call vote showed the following:

Mary Mantoan	aye	Alderwoman Davies	aye
Larry Prado	aye	Rick Schweppe	excused
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	excused	Richard Ross	excused
Diana Sullivan	abstain	Tim Hill	excused

Motion Carried

OLD BUSINESS

PLANNING FOR JEFFERSON MEMORIAL COMMUNITY GRANT

Dianna Sullivan updated the Commission on the Grant and passed out a matrix.

NEW BUSINESS

New Business was moved to Item III. Minutes

CHAIRMAN REPORT

Chairwoman Walters discussed the current building permits within the City, and they are all small projects.

Adjourn

Aldерwoman Davies motioned to adjourn the meeting, seconded by Mary Mantoan. A roll call vote showed all in favor:

Mary Mantoan	aye	Aldерwoman Davies	aye
Larry Prado	aye	Rick Schweppe	excused
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	excused	Richard Ross	excused
Diana Sullivan	abstain	Tim Hill	excused

The meeting was adjourned at approximately 8:10 p.m.

Approved this _____ day of _____, 2016.

Mary Mantoan, Secretary

Anne Walters, Chairwoman

Respectfully Submitted:

Deborah LaVenture, City Clerk

**Planning and Zoning
141 Osage Executive Circle
City of Byrnes, Mill, Missouri
August 8, 2016**

The meeting was called to order at 6:30 PM. A Pledge of Allegiance was performed.

A roll call of Board members showed the following present: Mary Mantoan, Rick Schweppe, Diana Sullivan, Cindy Davies and Anne Walters. Larry Hedrick, Tim Hill and Richard Ross were excused. Lisa Hosey, Larry Prado and Mayor Susan Gibson were absent. A quorum is present. Chairwoman Anne Walters presiding.

Approval of Agenda

Anne Walters motioned to switch line **item IV. Old Business A, B, C, and D with V, New Business**, seconded by Alderwoman Cindy Davies. A voice vote showed all in favor. Rick Schweppe motioned to approve the agenda for August 8, 2016 as amended; the motion was seconded by Alderwoman Cindy Davies. A voice vote showed the following:

Mary Mantoan	aye	Alderwoman Cindy Davies	aye
Larry Prado	absent	Rick Schweppe	aye
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	excused	Richard Ross	excused
Diana Sullivan	aye	Tim Hill	excused

Motion carried.

Approval of Minutes

Diana Sullivan said that the minutes for May 9, 2016 show her absent, however she was in attendance.

Lisa Hosey arrived at 6:37 PM.

Alderwoman Cindy Davies made a motion to approve the minutes for May 9, 2016 as amended, seconded by Rick Schweppe. A roll call vote showed the following:

Mary Mantoan	aye	Alderwoman Cindy Davies	aye
Larry Prado	absent	Rick Schweppe	aye
Lisa Hosey	aye	Anne Walters	aye
Larry Hedrick	excused	Richard Ross	excused
Diana Sullivan	aye	Tim Hill	excused

Motion carried.

New Business

The business license request for Midwest Crane Repair, LLC, submitted by Mr. Jonathan Henry was reviewed. The proposed site is located at 4580 Hallmark Drive. This area is zoned B1 up to Hallmark drive. Chairman Anne Walters provided photographs of the site for the committee to review. After much discussion, Rick Schweppe made a motion to approve the business license request for Midwest Crane Repair; the motion was seconded by Alderwoman Cindy Davies. A roll call vote showed the following:

Mary Mantoan	aye	Alderwoman Cindy Davies	aye
Larry Prado	absent	Rick Schweppe	aye
Lisa Hosey	aye	Anne Walters	aye
Larry Hedrick	excused	Richard Ross	excused
Diana Sullivan	aye	Tim Hill	excused

Motion carried.

Old Business

- A. Planning for Jefferson Memorial Community Grant – Diana Sullivan gave an update, stating that the application for grant will be posted to the City web site.
- B. Illumination of sign for Spring Hills Presbyterian Church was approved by the Board of Alderpersons.
- C. Door to door soliciting/business license was approved by the Board of Alderpersons.
- D. Comprehensive Plan has been drafted.

Rick Schweppe was excused from the meeting at 7:30 PM.

Chairman's Report

Chairwoman Anne Walters discussed the current building permits and business licenses granted within the City.

Adjourn

Alderwoman Cindy Davies motioned to adjourn the meeting, seconded by Lisa Hosey. A roll call vote showed the following.

Mary Mantoan	aye	Alderwoman Cindy Davies	aye
Larry Prado	absent	Rick Schweppe	excused
Lisa Hosey	aye	Anne Walters	aye
Larry Hedrick	excused	Richard Ross	excused
Diana Sullivan	aye	Tim Hill	excused

Motion carried.

Approved this _____ day of _____, 2016

Anne Walters Chairwoman

Attest:

Mary Mantoan, Secretary