

**PLANNING AND ZONING
REGULAR MEETING/DRAFT
141 OSAGE EXECUTIVE CIRCLE
CITY OF BYRNES, MILL, MISSOURI
MARCH 14, 2016 6:30 P.M.**

The meeting was called to order at 6:30 p.m. A Roll call of Board members showed the following present: Mary Mantoan, Alderwoman Cindy Davies, Tim Hill, Larry Hedrick, and Anne Walters. Larry Prado and Lisa Hosey absent. Richard Lawson, Richard Ross, and Rick Schweppe excused. Chairwoman Walters presiding.

APPROVAL OF AGENDA

Larry Hedrick motioned to amend the agenda, seconded by Mary Mantoan as follows:

Add to V. New Planning and Zoning Commission Member **C. Oath of Office Administered to Tim Hill.** Alderwoman Davies motioned to approve the agenda as amended, seconded by Mary Mantoan. A voice vote showed the following:

Mary Mantoan	aye	Alderwoman Davies	aye
Larry Prado	absent	Rick Schweppe	excused
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	aye	Richard Ross	excused
Richard Lawson	excused		

APPROVAL OF MINUTES

Alderwoman Davies motioned to **approve the Minutes dated February 8, 2016** as submitted, seconded by Mary Mantoan. A roll call vote showed the following:

Mary Mantoan	aye	Alderwoman Davies	aye
Larry Prado	absent	Rick Schweppe	excused
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	abstain	Richard Ross	excused
Richard Lawson	excused		

OLD BUSINESS

- A. Boundary Line Adjustment Request by Bill Williams** Construction was approved by the Board of Aldermen on, February 3, 2016.
- B. Business License Request for Big T Storage by Joseph Lucas** was approved by the Board of Aldermen on February 17, 2016.
- C. Sign Permit Request by Big T Storage Joseph Lucas** was approved by the Board of Aldermen on February 17, 2016.

D. An e-mail vote by Planning and Zoning was conducted for a Boundary Line Adjustment by Steve and Lisa Hoffmann on February 22, 2016. The following were results of the e-mail vote:

Mary Mantoan	aye	Alderwoman Davies	aye
Larry Prado	absent	Rick Schweppe	aye
Lisa Hosey	aye	Anne Walters	aye
Larry Hedrick	aye	Richard Ross	excused
Richard Lawson	aye		

See attached copies of the e-mail votes dated February 22, 2016.

A formal vote is to be conducted for the **Boundary Line Adjustment request by Steve and Lisa Hoffmann.** A motion was made by Mary Mantoan to approve the lot consolidation request on the Boundary Line Adjustment for Steve and Lisa Hoffmann as submitted, seconded by Alderwoman Davies. A roll call vote showed the following:

Mary Mantoan	aye	Alderwoman Davies	aye
Larry Prado	absent	Rick Schweppe	excused
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	aye	Richard Ross	excused
Richard Lawson	excused		

The Lot Consolidation Request by Steve and Lisa Hoffmann was approved by the Board of Aldermen on March 2, 2016.

NEW PLANNING AND ZONING COMMISSION MEMBERS

Alderwoman Davies motioned to Adjourn Sine Die, seconded by Mary Mantoan, a voice vote showed all in favor.

City Clerk Debbie LaVenture administered the Oath of Planning and Zoning Office to Dianna Sullivan.

City Clerk Debbie LaVenture administered the Oath of Planning and Zoning Office to Tim Hill.

Alderwoman Davies motioned to reconvene the meeting, seconded by Mary Mantoan.

NEW BUSINESS

Building Permit request for the Point of Refuge by Steve and Miranda Doss was discussed. The Point of Refuge would like to either add on to existing church building, or build a second structure. There was a lengthy discussion on the day care being in R-2 Single Family Residential Zone, which is not allowed per City Codes. The procedure to request a variance was discussed. Miranda Doss is Certified by the State of Missouri as a school teacher. Discussion of how many children would be at the facility each day. Miranda stated there would be approximately 10 children at time of opening, with maximum at 40. A fee will be charged for the service. The Church would be required to meet all

safety inspections. Safety issues were discussed pertaining to traffic flow, entering and exiting the drive to the church off of Lower Byrnes Mill Rd., as well as the possible need to widen their drive to allow cars to go in both direction (it is a single lane drive at present). Health and welfare of nearby citizens will be taken into consideration on the variance request. The Doss's thanked the Board for their input, and will put a proposal together to submit to the Board.

Diana Sullivan passed out information and introduced the **Jefferson Memorial Community Grant** to Planning and Zoning Committee. After discussion of procedures to submit a grant request, the following is a list of ideas Planning and Zoning compiled for grant requests:

- Flood assistance for repairs due to the flood in December, 2015.
- Training for Police on the various programs they are involved with, such as Veterans and their families' assistance, homeless, alcohol and drug abuse.
- Fire Extinguishers for all homes.
- Automated External Defibrillator (AED) for Police, City Hall office and Court Room.
- Outdoor Fit Trail for park.
- Purchase of ground to expand park to be used for ball fields, basketball court, trails etc.
- Spray for West Nile
- Basketball Court for present park.

Mary Mantoan motioned to adjourn the meeting, seconded by Tim Hill. A roll call vote showed all in favor:

Mary Mantoan	aye	Alderwoman Davies	aye
Larry Prado	absent	Rick Schweppe	excused
Lisa Hosey	absent	Anne Walters	aye
Larry Hedrick	aye	Richard Ross	excused
Richard Lawson	excused		

The meeting was adjourned at approximately 8:05 p.m.

Approved this _____ day of _____, 2016.

Mary Mantoan, Secretary

Anne Walters, Chairwoman

Respectfully Submitted:

Deborah LaVenture, City Clerk